

# The House Surgery Ltd

... Providing Profit in Property ...

MOVING CHECK LIST:		Move Date
		Done 😊
<b>One month before move date.</b>	<b>DATE:</b>	
<ul style="list-style-type: none"> <li>• Ring around and get quotes from removal firms. Make sure they're properly insured and establish exactly what they're prepared to do. Will they be able to cope if large awkward furniture has to be taken out of windows and make sure you let them know how many flights of stairs they will have to climb on the way out and in.</li> <li>• It is advised that you use a professional BAR or GUILD remover. Members of these associations have to abide by strict codes of conduct and are regularly inspected to ensure that they comply with association rules.</li> </ul>		
<ul style="list-style-type: none"> <li>• Consider the quotes you have received. Are you comparing like for like (check insurance offered, packing materials and service type). Remember that the cheapest quote is not always the best one to choose. Make sure you have confidence in the mover you choose.</li> <li>• Choose your mover and having asked the mover if they can accept your booking on the day that you wish to move, return a signed acceptance form (contract) along with payment. Make sure you have read the terms and conditions (usually found on the reverse of the quote). Fridays are the busiest days for removal companies and usually get booked up quickly so try to avoid agreeing to move on a Friday. Book as far in advance as possible (don't book until your moving date is set in stone), at least three weeks before your moving date.</li> </ul>		
<ul style="list-style-type: none"> <li>• Order your packing materials. Boxes, protective wrapping, large sticky labels, Strong tape, and a couple of black marker pens. You could start collecting old</li> </ul>		

<p>newspaper and plastic bags as they make a good and economical substitute for wrapping fragile things.</p>	
<ul style="list-style-type: none"> <li>• Start packing any non-essential items such as out-of-season clothing, together with your best china, glassware and ornaments. Mark the contents of each box clearly stating what's in it and where it needs to be put when you arrive, i.e. <b>Mums old china – Dining Room – Fragile!!</b></li> <li>• Make sure you write things all over your boxes like;  <b>↑↑This Way Up↑↑ and Fragile, Glass etc...</b></li> <li>• If you need to buy boxes this company can send you assorted packages at a reasonable cost  <a href="http://www.helpineedboxes.co.uk">http://www.helpineedboxes.co.uk</a></li> </ul>	
<ul style="list-style-type: none"> <li>• Clear out the loft. Pack as many items as you can from your garage and shed.</li> </ul>	
<ul style="list-style-type: none"> <li>• Let everyone know that you're changing address, write change-of-address cards and send them to all your friends and relatives, make a list of all your important contacts i.e. Banks, credit cards, store cards, insurances, DVLA, And let them know your new address. Alternatively consider signing up with a free on-line service like <a href="http://www.lamMoving.com">www.lamMoving.com</a> who will speed up informing your contacts of your new address and can even stop utility services when you move out.</li> </ul>	
<ul style="list-style-type: none"> <li>• Talk to your children about your move in a positive and happy way even if your feeling stressed, Children can find change difficult and will also feel stressed if they sense that you are. Treat yourself to a massage or something nice if you can, to help ease the tension...and remember you will also be treating your children as less stress for you will mean less stress for them.</li> </ul>	
<ul style="list-style-type: none"> <li>• Arrange to have your post re-directed to your new address; there's always somebody you'll overlook when you send out your change-of-address cards!</li> </ul>	
<ul style="list-style-type: none"> <li>• Keep all correspondence from your Estate Agent, your Solicitor, your Seller, your Buyer and the Removals Company safely together in a file for easy reference.</li> </ul>	
<ul style="list-style-type: none"> <li>• Contact your insurance company to arrange transfer of your home contents insurance on the move day. Your buildings insurance should already be in place on the day you move</li> </ul>	

in.	
<b>2 WEEKS TO GO</b>	<b>DATE:</b>
<ul style="list-style-type: none"> <li>Inform the local authority about your move if parking restrictions are in place outside collection or delivery addresses. They will be able to suspend parking bays on the day of your move.</li> </ul>	
<ul style="list-style-type: none"> <li>Decide upon any items that you wish to dispose of before you move. Now is a great time to have a clear out. Unwanted furniture can be offered to charities, which will often collect the items directly from you.</li> </ul>	
<ul style="list-style-type: none"> <li>Start using up food stocks in your freezer. And shop for food more sparingly try to buy things only as needed.</li> </ul>	
<ul style="list-style-type: none"> <li>Continue to pack any items you won't need before the move. Remembering to label everything as you go! Do not leave it until later. You might well forget what's in the boxes</li> </ul>	
<ul style="list-style-type: none"> <li>Arrange for someone to look after your children and pets during the move and collect them afterwards. If this is not possible or your children are very young then try to get someone to come along and help. Remember to pack their comfort toys in your hand luggage and some entertaining things to keep them occupied once you arrive.</li> <li>Remember to keep aside all items the removal company are unable to move for insurance reasons like flammable items or paint for transportation with you.</li> </ul>	
<ul style="list-style-type: none"> <li>Contact the gas, electric, telephone, council tax and water companies to inform them of the impending move. Organise a date with your telephone company to connect your new line at your new property.</li> </ul>	
<b>1 WEEK TO GO</b>	<b>DATE:</b>
<ul style="list-style-type: none"> <li>Complete packing the last of your boxes, and make sure you have all essentials (easily accessible, so you can still use them if you need to) building up in your hand luggage,</li> </ul>	

warmer clothing just in case, essential comforts for the kids, can of pet food, address book just in case.	
<ul style="list-style-type: none"> <li>Buy your cat or dog a collar with your new address on it just in case they try to find their way back to your old home once you've moved.</li> </ul>	
<ul style="list-style-type: none"> <li>Double-check the booking you've made with your removal firm.</li> </ul>	
<ul style="list-style-type: none"> <li>Keep your vacuum cleaner, dusters, polish, etc., unpacked for that last once-over. Always nice to leave your property as you would like to find it.</li> </ul>	
<ul style="list-style-type: none"> <li>Cancel newspapers, milk and window cleaning and settle any bills you may have outstanding.</li> </ul>	
<ul style="list-style-type: none"> <li>Count all the boxes you have packed and do an inventory including each one and stating what's in it and where its to go once you arrive, get someone to double check the numbers, and ask your delivery men on arrival to check it and sign it, before loading up.</li> </ul>	
<b>THE DAY BEFORE THE MOVE</b>	<b>DATE:</b>
<ul style="list-style-type: none"> <li>Prepare your moving day 'survival kit' containing a bottle of wine to celebrate once in, a kettle, mugs, tea, coffee, milk, sugar, teaspoons, sandwiches, snacks, fruit, biscuits, washing-up liquid, tea towels and a hand towel (not forgetting the all important toilet roll!). Oh and a small First Aid kit just in case.</li> </ul>	
<ul style="list-style-type: none"> <li>Pack all your valuables such as jewellery together and carry them securely with you.</li> </ul>	
<ul style="list-style-type: none"> <li>Keep the file containing all valuable documents relating to the move with you at all times in case you need to refer to them at any time during the day. Also all relevant telephone numbers of your Solicitor, Estate Agent, Seller, Buyer, Mortgage Company and person looking after your children.</li> </ul>	
<ul style="list-style-type: none"> <li>Advise your telephone company of the time you want your telephone disconnecting (or the number transferring, if</li> </ul>	

you're taking it with you).	
<ul style="list-style-type: none"> <li>Defrost the freezer and fridge (if you intend to transport the freezer and its contents intact, put it on fast-freeze overnight).</li> </ul>	
<ul style="list-style-type: none"> <li>Make a list of useful telephone numbers for the new occupiers of your home, plus instructions for operating any appliances, central heating, etc.</li> </ul>	
<ul style="list-style-type: none"> <li>Make sure you charge your mobile phone up well and keep your charger handy.</li> </ul>	
<ul style="list-style-type: none"> <li>Make sure you have cash available for unforeseen circumstances and for tipping your removals men.</li> </ul>	
<ul style="list-style-type: none"> <li>Telephone your insurance company to double-check that your new contents cover will be in force on the morning of the move.</li> </ul>	
<b>THE MORNING OF THE MOVE</b>	<b>DATE:</b>
<ul style="list-style-type: none"> <li>Telephone the gas and electric companies to give them your final meter readings. Make sure you take readings when you arrive at your new property also so you can let your new suppliers have these details.</li> </ul>	
<ul style="list-style-type: none"> <li>Ensure you have reserved adequate parking at both the collection and delivery addresses. You can ask the people moving out of your new home to keep the space that their removal lorry used. Try to be on hand on the day of your move. Explain and label any items that are not to be taken by your movers.</li> </ul>	
<ul style="list-style-type: none"> <li>Make sure you have left spare keys and instructions for the heating, alarms or any other appliances you are leaving for the new owner. When loading is complete you must make a full inspection of your old home to make sure nothing has been left in error - if your movers have to make a second trip as a result of items being left in error you may face additional charges. Provide your new address (if you are moving outside the local area) and</li> </ul>	

drop the keys for your old house in to your estate agent. Take the driver's mobile telephone number and give him yours. It's important that you can remain in touch. If you are completing on your new house on the day of your move it's a good idea to be at the estate agents between 12noon and 2pm as this is usually the time they will be able to release the keys to your new home. If you're there when the keys are released you will save time.

- At the delivery address you will be required to direct the movers to place items where you want them. Label rooms to make reference to the parts of your new home easier. It's also a good idea to prepare a floor plan of your new home to help decide where everything goes and colour code it if necessary. When unloading is complete, and you would like to see any items of furniture in a different position, now is the time to tell them. Of course, your movers will appreciate the odd cup of tea (or cold drinks in hot weather) during the move so make sure the kettle is on hand!
- Treat your removal men politely, try not to feel to stressed and take a deep breath, relax and remember these things;

***"Nothing great was ever achieved without enthusiasm."***  
***-Ralph Waldo Emerson***

***"Obstacles are those frightful things you see when you take your eyes off your goals."***  
***-Henry Ford***

***"Today is the tomorrow you were worried about yesterday"***  
***-Gandhi***

**GOOD LUCK  
YOU'LL BE FINE!!!**